

SHREDDED FOR A CAUSE SHREDDING

MARCH 3, 2018

Get rid of old, unnecessary documents - **SECURELY**

Recycle old computers - **SAFELY**

Donate to local charities - **EASILY**

ONE EVENT - FIVE WAYS TO SHRED/RECYCLE/DONATE

- 1 Recycle paper:** Document shredding truck on site for paper and files
- 2 Recycle electronics:** Electronics recycling truck for computers, kitchen appliances, printers, stereos, game consoles and more! To learn what's accepted visit anythingwithaplugrecycling.com
- 3 Clothing donations** for gently used clothing to donate to **Good Will**
- 4 Food donations**, including canned foods, pasta, and nonperishable kids foods to **NC Food Bank**; to learn what's accepted, visit www.foodbankcenc.org
- 5 Donate on site** - By making a donation, you can receive a voucher for two meals at our food truck.



Come Hungry - There will be a food truck on site! You can purchase food or make a donation and receive a free meal voucher.

WHEN: Saturday, March 3, 2018
10 am to 1 pm, Stop by anytime!

WHERE: 4700 Homewood Ct

WHAT: Document shredding, Technology shredding, Lunch, Games and More!

BENEFITTING:



BOYS & GIRLS CLUBS
OF AMERICA



SPONSORED BY:



DID YOU KNOW?

Just \$25 helps the Boys & Girls Club send a child to summer camp for a week? And \$135 helps B&GC provide a child with six weeks of tutoring!

QUICK REFERENCE GUIDE

ITEMS TO KEEP SECURED IN YOUR FILE CABINET:

LONG-TERM (INDEFINITELY)

- Tax dispute records
- Evidence of retirement plan contributions
- Investment records
- Medical history information
- Pension/retirement plan documents
- Social Security information

SHORT-TERM (1-3 YEARS)

- Household bills, except those that support tax deductions (items such as heat, water, and electricity are generally short-term unless you deduct them for home office use or a rental)
- Expired insurance policies

MEDIUM-TERM (6-7 YEARS)

- Tax returns and supporting information
- Income and expense records (including lottery tickets and winnings)
- Bank and credit union statements
- Brokerage house statements
- Canceled checks and check registers (checks for major purchases may be kept longer)
- Paid-off loan documents
- Personal property sales receipts

OTHER (AS NOTED)

- Home ownership/sale documents: 7 years after sale or indefinitely
- Home improvement records: 7 years after sale

ITEMS TO SHRED:

- Expired credit cards, visas, passports, and IDs.
- Unneeded household bills older than three years.
- Unneeded tax paperwork older than seven years.
- Outdated income records, expense records, bank statements, and other paperwork not supporting tax or investment records.
- Expired insurance policies older than three years.

ELECTRONICS YOU CAN RECYCLE

- Computers
- Kitchen appliances
- Printers & copiers
- Stereos
- All types of cords and cables
- LCD, LED, or Plasma Flat Panel TVs ONLY!
- Game consoles
- Batteries
- Metal & plastic furniture
- Cell phones

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LOGO
HERE!**

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