Job Opening:
Tax Preparer / Accountant

LifeTime Tax Management is a full-service tax, accounting, and business consulting firm; we are recruiting for a growth-oriented position in our expanding Raleigh, NC office.

The position offers exceptional career and advancement opportunities. Our firm will provide a friendly and supportive work environment, with competitive compensation and benefits.

Base salary depends on education, experience, designations, and credentials; bonus packages are tied to individual and company performance; employees are supported with paid education opportunities to acquire or maintain licenses; additional benefits include paid medical, vision, dental, disability, and life insurance, 401(k) with an employer match, paid vacation and sick leave, and paid maternity/paternity leave.

Job responsibilities:

- Preparation of individual and business tax returns
- Work collaboratively with clients
- Identify opportunities to minimize the effective tax rate of our clients
- Perform tax research
- Provide tax planning as needed

Requisite qualifications:

- Bachelor's degree or equivalent experience in Accounting or Finance
- Interest in acquiring CPA license or growing in tax preparer role

Required experience:

- 1-3 years of experience of professional tax experience
- Experience with individual clients
- Experience with small business clients
- Experience with tax planning
- Proficient in Quickbooks, online and desktop
- Experience with Ultra Tax Software

Job Type: Full-time

Please email your resume, cover letter and compensation requirements for consideration to mark@lifetimetaxmanagement.com. EOE.

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Disability insurance

- Health insurance
- Life insurance
- Paid time off
- Vision insurance

Schedule:

- Monday to Friday

Supplemental pay types:

- Bonus pay

Education:

- Bachelor's (Preferred)

Experience:

- Tax experience: 3 years (Preferred)

Work Location:

- One location

Work Remotely:

- No

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